

28 October 2020

Dear Shareholder,

NOTICE OF ANNUAL GENERAL MEETING – NORWOOD SYSTEMS LIMITED

The Company's annual general meeting is scheduled to be held in Perth on Monday 30 November 2020 at The University Club, Hackett Drive, Crawley, Western Australia at 3.00pm (WST) **(Meeting)**.

In accordance with subsection 5(f) of the Corporations (Coronavirus Economic Response) Determination (No 3) 2020, the Company will not be sending hard copies of the Notice of Annual General Meeting (NOM) to Shareholders. The NOM can be viewed and downloaded from the online ASX platform at www.asx.com.au, or the Company's website at <https://norwoodsystems.com/>.

The health and safety of shareholders, the Company's personnel and other stakeholders is the highest priority. Based on the best information available to the Board, the Board considers it will be in a position to hold an 'in-person' meeting to provide Shareholders with a reasonable opportunity to participate in and vote at the Meeting, while complying with the COVID-19 restrictions regarding gatherings. The Company, however, strongly encourages Shareholders to vote by voting online at www.linkmarketservices.com.au or by lodging the associated proxy form to the Notice. Shareholders will be able to vote at the Meeting by either lodging a Proxy Form prior to the Meeting, or by poll during the Meeting. Proxy Forms can be lodged as noted below. Instructions on how to complete the Proxy Form are set out in the NOM.

Online	www.linkmarketservices.com.au
By mail	Norwood Systems Limited c/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia +61 2 9287 0309
By fax	Link Market Services Limited
By hand	1A Homebush Bay Drive, Rhodes NSW 2138
All enquiries to:	Telephone: +61 1300 554 474

Shareholders attending the Meeting will be required to comply with all social distancing measures prescribed in government authorities and non-shareholder visitors will be limited. If the situation in relation to COVID-19 were to change in a way that affected the position above, the Company will provide a further update ahead of the Meeting by releasing an announcement on the ASX market announcements platform.

The NOM should be read in its entirety. If you are in doubt as to how to vote, the Company encourages Shareholders to seek advice from their accountant, solicitor or other professional advisor prior to voting. If you have any difficulties in obtaining a copy of the NOM, please contact Steven Wood by email (sw@grangeconsulting.com.au) or by telephone on (08) 9322 7600.

For and on behalf of the Board.

Sincerely,

Steven Wood
Company Secretary