



Unit 3, Churchill Court  
335 Hay Street  
Subiaco WA 6008  
PO Box 8188 Subiaco East  
WA 6008  
T 08 9481 0389  
[kaiserreef.com.au](http://kaiserreef.com.au)  
[admin@kaiserreef.com.au](mailto:admin@kaiserreef.com.au)

18 October 2021

Dear Shareholder,

### **Kaiser Reef Limited 2021 Annual General Meeting – Notice and Proxy Form**

You are invited to attend Annual General Meeting of shareholders ('**Meeting**') of Kaiser Reef Limited ('**Kaiser**' or the '**Company**') to be held at Level 11, 216 St Georges Terrace, Perth WA 6000 on Wednesday, 17 November 2021 at 11:00am (WST).

The Company and the Board are acutely aware of the current circumstances resulting from COVID-19 and the impact it is having, and is likely to continue to have, on physical meetings. Accordingly, the Board has made the decision that it will hold a physical Meeting with the appropriate social distancing measures in place to comply with the Federal and State Governments' current restrictions for physical gatherings. As the situation regarding COVID-19 continues to evolve, shareholders are encouraged to monitor the Company's website and ASX announcements platform for any further updates in relation to the arrangements for the Meeting.

In accordance with the *Treasury Laws Amendment (2021 Measures No. 1) Act 2021* (Cth), the Company will not be dispatching physical copies of the Notice of Annual General Meeting ('**Notice**') to shareholders who have not previously opted in to receiving electronic copies. A copy of the Notice, which was released to the ASX on 18 October 2021, is available on Company's website to view and download at <https://www.kaiserreef.com.au/asx-announcements>.

If you have not elected to receive notices by e-mail, a copy of this letter and your personalised proxy form will be posted out to you for your convenience. **Shareholders are encouraged to complete and lodge their proxy forms online at <https://investor.automic.com.au/#/loginsah> or otherwise in accordance with instructions set out in the proxy form and the Notice.**

The Notice is important and should be read in its entirety. If you are in doubt as to the course of action you should follow, you should consult your adviser. If you have any difficulties obtaining a copy of the Notice, please contact the Company's share registry, Automic on 1300 288 664 (within Australia) or +61 2 9698 5414 (from overseas).

Your proxy voting instructions for the Meeting must be received by 11:00am (WST) on Monday, 15 November 2021, being not less than 48 hours before the commencement of the Meeting. Any proxy voting received after that time will not be valid for the Meeting.

In order to be able to receive electronic communication from the Company in future, please update your details online at <https://investor.automic.com.au/#/home> and login with your unique shareholder identification number and postcode (or country for overseas residents) that you can locate on your enclosed personalised proxy form. Shareholder communications available online include the Annual Report, Voting Forms, Notice of Meeting, Issue Sponsored Holding Statements, Payment Advices and other company related information.

We look forward to and urge your participation at the Meeting in the manner outlined above and thank you for your continued support.

Yours faithfully

Jonathan Downes  
Executive Director  
Kaiser Reef Limited